

Annual Report

Registered Psychiatric Nurses Association of Saskatchewan

The logo consists of the letters 'RPN' in a bold, sans-serif font. The 'R' and 'N' are dark red, while the 'P' is white with a dark red outline. The letters are set against a dark red background that is part of a larger rectangular frame.

REGISTERED
PSYCHIATRIC
NURSES
ASSOCIATION OF
SASKATCHEWAN

Seeing People Through

2005-2006

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Statement of Purpose of Annual Meeting

In June 1984, the RPNAS Council passed a statement focusing the purposes of the Annual Meeting. These purposes are:

1. To provide a forum for the dissemination of information from Council to the membership;
2. To provide a vehicle for the membership to give guidance to Council through adoption of resolutions/motions; and
3. To afford an opportunity for members to raise issues of concern through an “Open Forum.”

The agenda for the Annual Meeting has been prepared following legislated requirements and these purposes. The call for submissions of new business via the Open Forum was published in the Winter 2005/2006 issue of the *RPNNews*. The guidelines for the Open Forum allow for questions and new business arising from the floor. Time limits for discussion will be at the discretion of the Chair.

Please remember to bring your 2006 RPN License!

Bylaw III - Meetings of the Association Section 4 - Voting
Eligibility to vote at a meeting of the association shall be determined by presentation of a current practicing membership card.



The 2006 Annual Meeting and Education Day

When Pharmacy and Naturopathy Meet Hazards and Hopes in Integrative Mental Health Care



June 9, 2006

**Hilton Garden Inn
90 22nd St. Saskatoon, SK
306-244-2311**

AGENDA

Friday June 9, 2006

Education Day

9:00 am Registration
9:30 Welcome and Introduction of Guests
9:45 Guest Speaker - Brent Jensen, Pharmacist, Saskatoon City Hospital
10:30 Break
10:45 Guest Speaker - Dr. Alana Barmby, Naturopathic Doctor
11:30 Questions and Discussions
11:45 Break

12:00 pm President's Awards Luncheon

Annual Meeting

1:30 Welcome and Introductions
Review of Procedures and Rules of Order
Questions on Reports contained in Annual Report
Proposed Bylaw Changes
Open Forum Discussions
Installation of 2006-2007 RPNAS Council
3:30 Presidential Address
3:45 Closing and Adjournment

Rules of Order for Annual Meetings of the Registered Psychiatric Nurses Association of Saskatchewan

The President, or in his/her absence or at his/her request, a Chairperson shall preside over the Annual Meeting.

SUBJECT OF DISCUSSION

No question of a sectarian character shall be discussed at meetings.

RECOGNITION

When a member wishes to speak, he/she shall be recognized by the Chairperson, and shall give his/her name and the Branch he/she represents, and shall confine his/her remarks to the question at issue.

CONDUCT OF MEETING PARTICIPANTS

A member shall not interrupt another except it be to call a point of order.

If a member is called to order, he/she shall at the request of the Chairperson, take his/her seat until the question of order has been decided.

Should a member persist in unparliamentary conduct, the Chairperson will be compelled to name him/her and submit his/her conduct to the judgment of the meeting. In such cases the member whose conduct is in question should explain and then withdraw, and the meeting will determine what course to pursue in the matter.

MOTIONS

All motions arising from the floor shall be written in duplicate and signed by the mover and seconder before being presented. Discussion will not commence until this process is complete.

DEBATE

Members who wish to speak to a question or make a motion shall use the microphone, address the Chairperson and give their name and position.

No member may speak more than once to the same question unless all others who wish to speak have done so. If the mover of the motion speaks a second time, debate shall be closed.

Time for debate may be extended by a two-thirds (2/3) vote of the members.

When a motion to Close Debate is made, no discussion or amendment of either motion is permitted. If the majority vote that the “questions now put” the original motion has to be put without debate. If the motion to put the question is defeated, discussion will continue of the original motion.

CALLING THE QUESTION

When a question is put, the Chairperson, after announcing the question, asks “Are you ready for the question?” If no member wishes to speak, the question will be put.

Questions may be decided by a show of hands, or a standing vote, but a roll call vote may be demanded by 30 per cent of the members present. In a roll call vote, each member shall be entitled to one vote.

A call for a vote on the question (“Call to Question”) requires a formal motion and approval by two-thirds (2/3) vote of the members.

APPEAL

The member may appeal the decision of the Chairperson. The Chairperson shall then put the question thus “Shall the decision of the Chair be sustained?” The question shall not be debatable, except that the Chairperson may make an explanation of his/her decision.

RECONSIDERATION OF A MOTION

A motion may be reconsidered provided that the mover of the motion to reconsider voted with the majority, and notice of motion is given for consideration at the next meeting, and said notice of motion is supported by two-thirds (2/3) of the members qualified to vote.

AUTHORITY

In all matters not regulated by these rules of order, Robert’s Rules of Order shall govern.

OBSERVERS

Observers may, at the call of the Chairperson, be invited to comment or ask questions on a particular issue once discussion by membership has been completed.

CLARIFICATION REGARDING ABSTENTIONS

The basic rule is that a motion requiring a majority vote is adopted if more members vote in favour of the motion than vote in opposition. Members who are entitled to vote but who abstain are not counted when determining a majority. In effect, they have relinquished their right to be a factor in the decision. (It is possible for example, to have 30 members in attendance at a meeting and when the votes are counted discover that there are seven votes in favour and five opposed. The motion would be adopted because a majority of those voting were in favour of the motion.)

RPNAS Council 2005-2006

President:

Pamela Watt, RPN, Saskatoon

President-Elect:

Karl Mack, RPN, Regina

Members-at-Large:

Shirley Bedford, RPN, North Battleford

Donald Froese, RPN, Saskatoon

Janet Kulyk, RPN, Prince Albert

Lois Mokelki, RPN, Prince Albert

David Nelson, RPN, Moose Jaw

Marion Palidwor, RPN, North Battleford

Tamara Quine, RPN, Regina

Public Representative:

Margaret Lynch, Regina

RPNAS Staff

Executive Director:

Robert Allen, RPN

Registrar:

Barbara Wilson, RPN

Office Manager:

Shayna Coward

Administrative Assistant:

Shvonne Shepherd



President's Report

It is hard to believe it is almost one year since I was installed as President of RPNAS. There has been a lot going on during this time.

The education of Registered Psychiatric Nurses in this province is at a new point in time. A conditional agreement was reached with the NEPS program. As I write this, the program is in the process of hiring three coordinators.

There will be a coordinator for Regina, Saskatoon, and Prince Albert SIAST sites. Part of the coordinators' role will be to work with RPNAS to inform and liaison with students interested in becoming a psychiatric nurse. RPNAS is also in discussions with the government about the possibility of offering a diploma program once again in the province. These talks are going well. Hopefully, in the near future, students will have this option to choose from. Mental health does matter to everyone and the assurance that there are knowledgeable and committed professionals to provide quality of care is a responsibility mandated to RPNAS by our legislation.

RPNAS provincial and national involvement has increased. A couple of national initiatives/bodies that RPNAS has worked with comes to mind. The Canadian Collaborative Mental Health Initiative (CCMHI) began in 2003 and was a two year project. CCMHI believes that all people are entitled to a health care system that meets both their physical and mental needs. This group accomplished a lot in the two years including; developing a series of 10 papers on collaborative mental health care, developing a toolkit for implementing collaborative mental health care and a mental health charter, as well as fostered strong momentum for improving mental health services and primary health care in Canada which will need to continue in order to continue to provide collaborative mental health care. Secondly, the Canadian Institute for Health Information (CIHI) works very closely with RPNAS. They have done research and put out an annual report on workforce trends for psychiatric nurses in Canada. As well, this past year they have partnered with Statistics Canada and have done a research project on healthy nurse work force.

On a provincial level RPNAS works with many organizations. A current partnership with CMHA is underway working on phase 2 of the Mental Health Sector Study. There is continued involvement with the Mental Health Coalition in Saskatchewan. The University of Regina offers a program called the Saskatchewan Institute of Health Leadership. RPNAS has been involved from the onset of this program and will be providing two mentors for this years participants. World Mental Health Day and Mental Health Awareness Week in the fall are historically promoted by RPNAS. Last year in Regina a walk was held to promote World Mental Health Day. I would encourage each branch to do something this year to promote this day. I stand by a statement I made in my first president's pen when I said the membership and history are two of this associations greatest strengths. Promoting this day is one way to show the people of this province the dedication, knowledge and commitment the Registered Psychiatric Nurses have. Often, as psychiatric nurses, we do not give ourselves enough credit for what we do and achieve.

I look forward to the next year working with the membership, Bob Allen and the excellent office staff to meet the successes and challenges that come our way.

Respectfully submitted,
Pamela Watt, RPN



Executive Director's Report

Another year has sped by and I am again pleased to provide an annual report. I am fortunate to have a strong team to work with here at the RPNAS office. In addition to our Registrar Barbara Wilson and our Office Manager Shayna Coward we have added a new face to the administrative staff. Shvonne Shepherd joined us as a half time administrative assistant in January.



Our association lost a large number of members this past year. We are in the process of investigating the reasons for the large drop in numbers. We do know that there were a lot of retirements this year. We are hopeful that this trend will not continue too rapidly, but are realistic about the state of our nursing workforce. RPNs represent the nursing profession with the highest percentage of members reaching retirement age.

We continue to appreciate the strong support shown for our profession by government, other health professions and associations and the public. We have a long proud history of service to the people of Saskatchewan, and are working hard to ensure that continues.

We are very pleased with the resolution of the education issue and look forward to our partnership with NEPS as we begin to see new graduates registering with the RPNAS. The appointment of Psychiatric Nursing Coordinator positions in all three of the NEPS sites will ensure a smooth flow of communication with our Association and the students and faculty of the program.

It has been a very busy year at the national level as well, with the focus on the goal of including mental health in Primary Health Care. I have been actively involved in the CAMIMH (Canadian Alliance for Mental Illness and Mental Health), the CCMHI (Canadian Collaborative Mental Health Initiative) and an active participant in the RPNC (Registered Psychiatric Nurses of Canada).

I am pleased that the establishment of a Canadian Mental Health Commission seems close to becoming a reality. We share the hope that those who suffer needlessly with mental illness due to lack of access and service providers will be helped when a national strategy is effected.

The following review of our progress toward the established ends of our association is provided:

E1

The vision of the RPNAS is: The distinct profession of Psychiatric Nursing will involve Saskatchewan people in utilizing diverse strategies, within an integrated healthcare system, resulting in mental health and wellness.

1. RPNAS is a member of the Mental Health Coalition in Saskatchewan, and as such, continues to collaborate and contribute to the activities. The focus is on advocacy and the promotion of improvements in the delivery of care and services to those living with mental illness as well as the prevention of mental illness. The RPNAS is a partner in phase two of the mental health sector study currently being led by CMHA.

At a national level the Executive Director sits on the management committee of the Canadian Collaborative Mental Health Initiative - www.ccmhi.ca.

2. The Executive Director attends the Nursing Council with the other nursing associations to address concerns and keep abreast of issues which impact on the public. Our mandate of public safety is the focus of our participation.

3. The nursing sector study, www.buildingthefuture.ca, is nearing completion and the RPNAS will be represented at a national conference in May. Scope of practice, staffing skill mix, recruitment and retention of RN's, RPN's and

LPN's are some of the major issues being addressed.

4. A new public representative has been appointed to our Council. We are pleased to welcome Margaret Lynch of Regina to our Council and look forward to her valuable input on behalf of the public. Jayne Whyte continues her valuable input on the Professional Conduct Committee.

5. The resolution of the educational issue with NEPS allows us to concentrate on the recruitment of new graduates to ensure that qualified professionals are available to serve the needs of the Saskatchewan public. Graduates should be able to register by 2007.

E2

Competent Registered Psychiatric Nurses and Graduate Psychiatric Nurses

1. Education Programs in place that ensure graduates meet beginning practitioner competencies.

The RPNAS was involved in a Resolution Committee process with the various stakeholders to resolve the NEPS issue. RPN co-coordinators are currently being hired within the NEPS. Those graduates who choose to pursue Psychiatric Nursing should be prepared for registration by fall 2007.

2.1 RPNs have opportunity for career advancement.

The lack of access to a degree in Psychiatric Nursing in Saskatchewan has meant that members must leave the province or find distance education opportunities within their chosen field. Now that a degree program is available in Saskatchewan, the educational path within Psychiatric Nursing has been addressed. The RPNAS is currently a member of a consortium of colleges and universities addressing the development of a Masters program.

2.2 Mobility.

The RPNAS has an endorsement agreement with the other western provinces and is involved in processes with the Yukon and Nunavut to ensure the ability of RPNs to work in those locations.

The Registrar's office continues to work collaboratively with the other provinces to ensure consistency and thoroughness of screening and approval of reciprocal and foreign graduates. The endorsement agreement between Saskatchewan and the other western provinces has been reviewed and should be approved by all the provinces shortly.

Work continues to address the mobility issue in terms of eastern Canada. Further meetings are planned to address the trade agreement issues with the stakeholders.

3. Awarding of Bursaries and Scholarships by the Association continues to be an important way to further this end. Recent announcements by the provincial government for bursaries reflect confidence in our profession and the need for RPNs.

The continued collaboration at a national level through RPNC (Registered Psychiatric Nurses of Canada) furthers our goals of improved adherence to national standards and processes.

E3

Public Policy that promotes and supports optimal mental health

RPNAS continued to be a participant in the following;

- Saskatchewan Mental Health Coalition
- NIRO
- Magnet Environment Working Group
- CMHA
- Provincial Nursing Council
- NEPS Advisory Committee

- University of Regina Senate
- RPNC
- Mental Health Sector Study
- CCMHI
- Sask Institute of Health Leadership – University of Regina
- University of Saskatchewan Senate
- SRNA, SALPN, RPNAS collaborative working group
- Senior Nursing Leadership Forum
- CAMIMH

The Executive has represented RPNAS at annual meetings of other regulatory bodies as well as SUN, CMHA, SAHO and several nonprofit and not for profit organizations.

Staff members are involved in charitable causes and the RPNAS has sponsored their participation in activities such as the “Run for the Cure” to support Breast Cancer Research.

The Council and Executive of RPNAS will attend the World Congress in Calgary in May. Saskatchewan will host the RPNC World Congress for Psychiatric Nurses in 2008.

E4

Psychiatric Nursing is a self regulated profession

The Continuing Professional Development process was reviewed by the Education Committee. A portfolio system has been developed and information is available on the website or by contacting the Registrar.

There are currently four cases under review by the Professional Conduct Committee which may be referred to the Discipline Committee. There were no Discipline Hearings held in the 2005-2006 year.

Public representation exists on the Disciplinary and Professional Conduct Committees, as well as on the Council.

RPNAS has been in discussions with sponsors regarding the delivery of professional and clinical practice workshops or conferences.

As a unique Profession within the Discipline of Nursing, the Registered Psychiatric Nurses Association of Saskatchewan continues to work collaboratively with the SRNA, SALPN and the provincial government to further the development of collaborative nursing practice. In the interest of patient safety and quality work environments, the individual professions have a responsibility to promote teamwork and interdisciplinary collaboration.

E5

Mental Health is a valued and integral part of the Health System

1. The quality of mental health services the public receives is affected by the qualifications of those delivering the services. A CIHI report was released again this year. RPNs, Psychologists and Psychiatrists are the three professionals with the preparation required to deliver adequate mental health care. RPNs are the largest group of mental health providers in western Canada.

2. RPNs have been the subject of ongoing intensive research by the Nursing Sector Study. Concerns about workplace conditions and safety, conditions of work and health of nurses has resulted in an unprecedented study to help establish a nursing workforce for the future as well as address current concerns. RPNC is actively involved in many of the activities and will continue this involvement in the future.

3. RPNC continues to have an active voice in CAMIMH (Canadian Alliance for Mental Illness and Mental Health) to provide our voice on the issues at a national level and collaborate with other stakeholders.

4. There is a recognition that most professions are in need of increased education and competencies in the area

of mental illness and mental health. There is a role for RPNs in the education of others as part of our professional responsibilities.

5. Development of concepts such as Shared Care and the inclusion of RPNs in Primary Health Teams would further the improvement of this end. Mental health clients must receive adequate and appropriate physical care. The role of the Psychiatric Nurse Practitioner is now a focus of our evolving roles and scope.

6. The supply of RPNs will be insufficient to meet demand. Education programs continue to be a top priority. RPNAS supports the establishment of a diploma program in Psychiatric Nursing which articulates to a degree.

E6

Knowledge of Mental Health, Mental Illness, Mental and Developmental Disorders

Destigmatization. If there is one area where actions can have the most effect in promoting mental health it is the destruction of the stigma surrounding mental illness. The costs and effects of stigma are beginning to be recognized as significant from an economic as well as human perspective. A more tolerant and caring society is a desire many sectors are expressing.

RPNAS promotes awareness and supports many organizations financially and in kind to assist toward this end.

World Mental Health Day is sponsored and celebrated from the office of RPNAS annually. The recognition of Mental Illness Awareness Week in October saw the entire office participating in the awareness walk in Regina. Our goal is to have our branches organize this across the province this year.

RPNAS contributed to awareness through association and partnership with other organizations and by activities such as public presentations, education sessions, research and publications.

RPNC has been active at a national level in influencing the direction and development of a national plan to address mental health and mental illness. Much remains to be done. The creation of a Mental Health Commission may soon become a reality.

I am committed, as the Executive Director, to continue to work collaboratively with all health organizations and governments to further the ends of our Association and improve the mental health and the health care of all the stakeholders of our Association and our owners, the public of Saskatchewan.

Respectfully submitted,

Robert Allen RPN
Executive Director.

REGISTRAR'S REPORT



The RPNAS strives to put the safety of the Saskatchewan public and our members first, through compliance with our legislation, practice standards and the registration processes. We continue to work together to record and improve the accuracy of the practice of psychiatric nursing. I would like to thank our members for the thorough, consistent and accurate presentation of registration data that they provide to this office. I also wish to thank Shayna for the skillful way she represents our statistics through the medium of the graphs that follow.

My responsibilities along with the registration processes continue to include some very stimulating organizations of which I will provide a brief overview for your interest.

COMMITTEES

Network of Inter-Professional Regulatory Organizations (NIRO)

This committee is a forum for Saskatchewan self-regulatory organizations to meet quarterly to discuss issues of common interest and concern as well as to provide for educational sessions that will enhance and further the goals of the committee. The function is *"In the public interest, the Committee will: Strengthen professional self-regulation through identifying and dialoguing common and current issues.*

Include educational sessions relevant to Saskatchewan regulatory bodies that may relate to topics such as:

- Investigation/discipline processes, issues
- Regulatory body quality assurance activity
- Alternative dispute resolution
- Trends and changes in Legislation (i.e. Statute of Limitations, HIPA, etc.)
- Trends that negatively impact public safety
- Immigration issues which affect regulators
- PLAR –Prior learning assessment and recognition issues."

This group lobbied government to provide a booklet called the *Orientation Guide for Public Representatives*, which is distributed to our public representatives. RPNAS has one public rep. who is assigned to our organization by government. Government also provides a one day orientation workshop to these individuals offering some direction regarding their involvement with the boards that they will serve.

Mental Health Coalition

The Mental Health Coalition is an umbrella organization made up of agencies and individuals. Members include over 30 groups and agencies providing mental health related services for persons with psychiatric disabilities and mental health problems in Saskatchewan. This group has strong input from consumers and family support groups across the province. The groups are non-government organizations and do not receive funding from the provincial government. We meet four times per year to discuss, advocate and lobby on behalf of those un-able to speak on their own behalf.

Registered Psychiatric Nurses of Canada (RPNC)

The Registrars and Deputy Registrars from the four western provinces meet at the same time that the Executive Directors from each province gather for mutual discussion regarding the national organization. Our mandate this last year has been to look at and develop the Registered Psychiatric Nursing Code of Ethics, Standards of Psychiatric Nursing Practice, and Entry Level Competencies. This document is completed and will be rolled out in each province for evaluation.

This group, along with a consultant has also been involved in re-writing and updating of the Psychiatric Nurses Examination which consists of four booklets. We are looking to provide a blue-print for a completely new Examination in the future.

We are grateful to have the opportunity to work collaboratively with one another to strengthen our Psychiatric Nursing Profession in the four western provinces.

Provincial Pandemic Planning

Dr. Ross Findlater, M.D., FRCP(C), Chief Medical Health Officer, has called together representatives from each of the health professional regulatory bodies to discuss and look at what Saskatchewan's role would be in health care assistance, during a public health emergency. You are probably aware that some time ago the federal, provincial and territorial Ministers of Health tasked a newly created Pan-Canadian Public Health Network with developing a federal/provincial/territorial agreement for mutual aid in the event of a serious health emergency. Saskatchewan is interested in this issue as well. The aim of this group is to examine a way to provide for a rapid registration procedure(s) for enabling health professionals to work in any province during an emergency. My role is to attend these sessions and make contributions on behalf of RPNAS.

Canadian Institute for Health Information (CIHI)

RPNAS, along with the three other western provinces, continue to work with this organization to ensure that the correct data is being gathered regarding the psychiatric nursing profession.

Respectfully submitted,
Barbara Wilson, RPN
Registrar

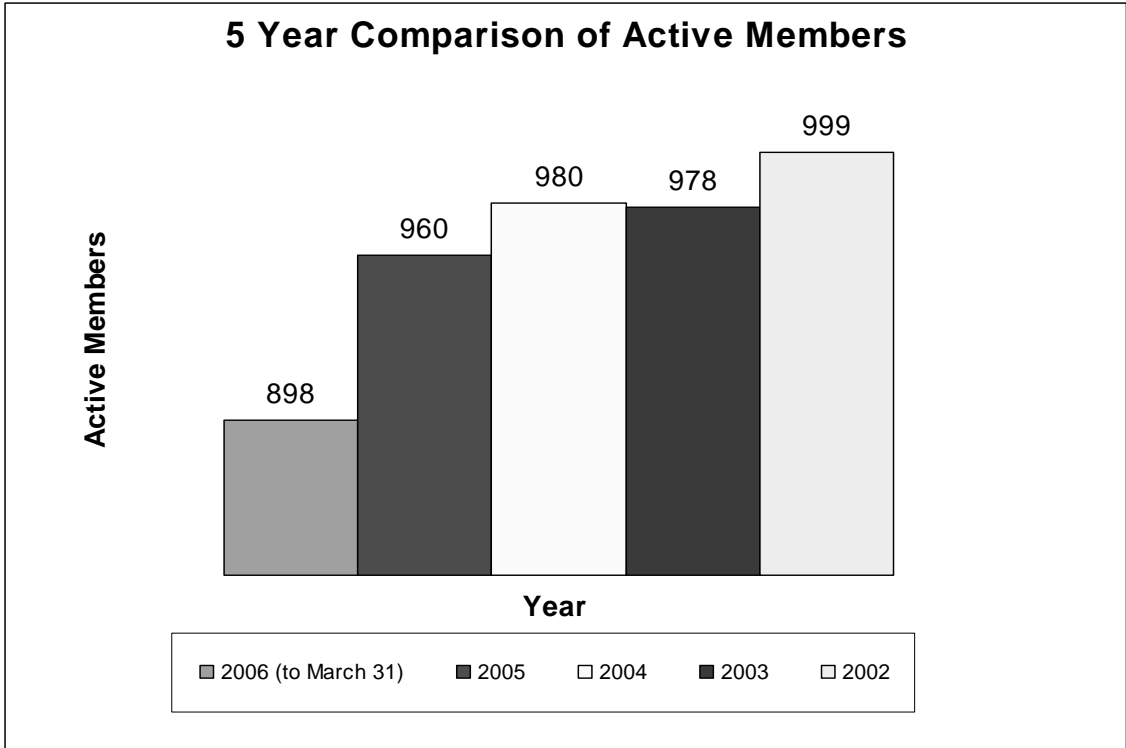


Figure 1

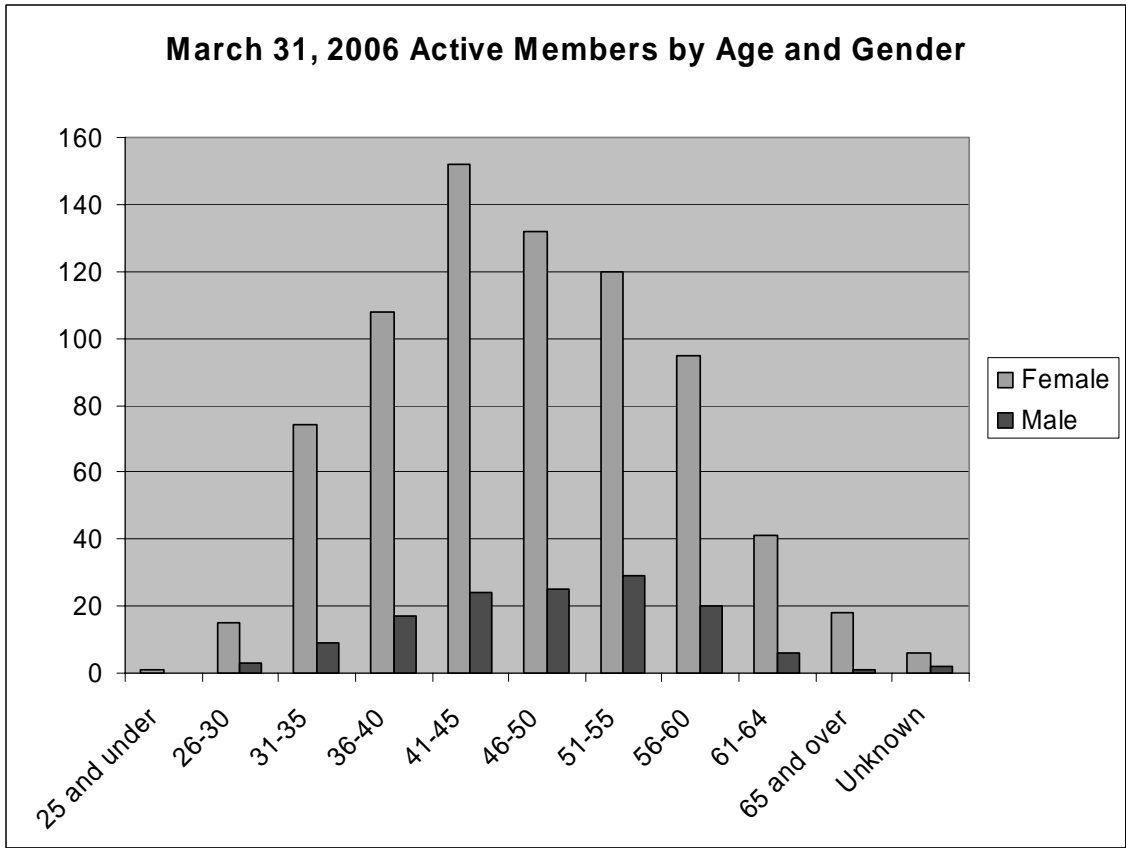


Figure 2

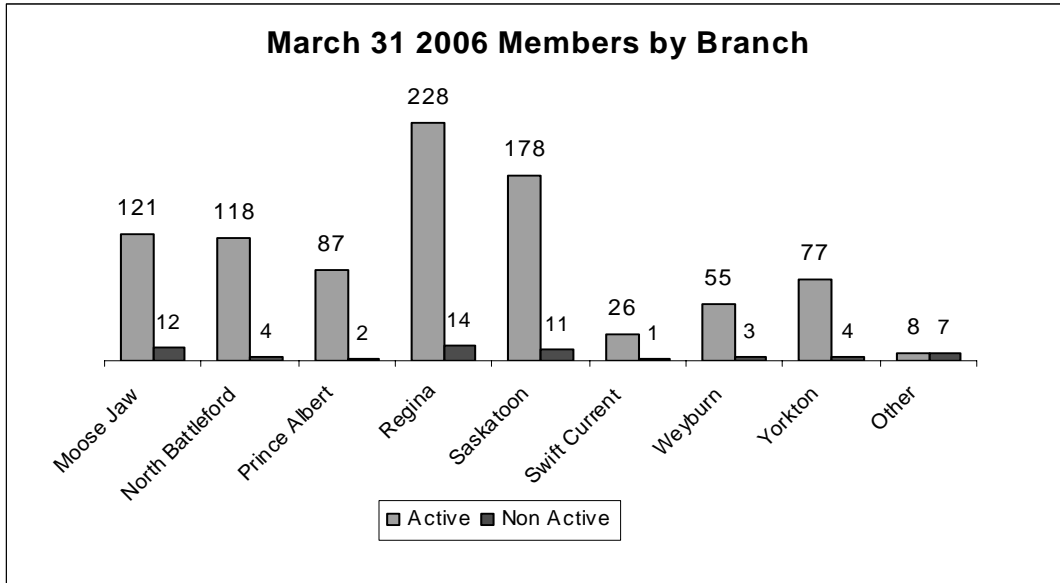


Figure 3(a)

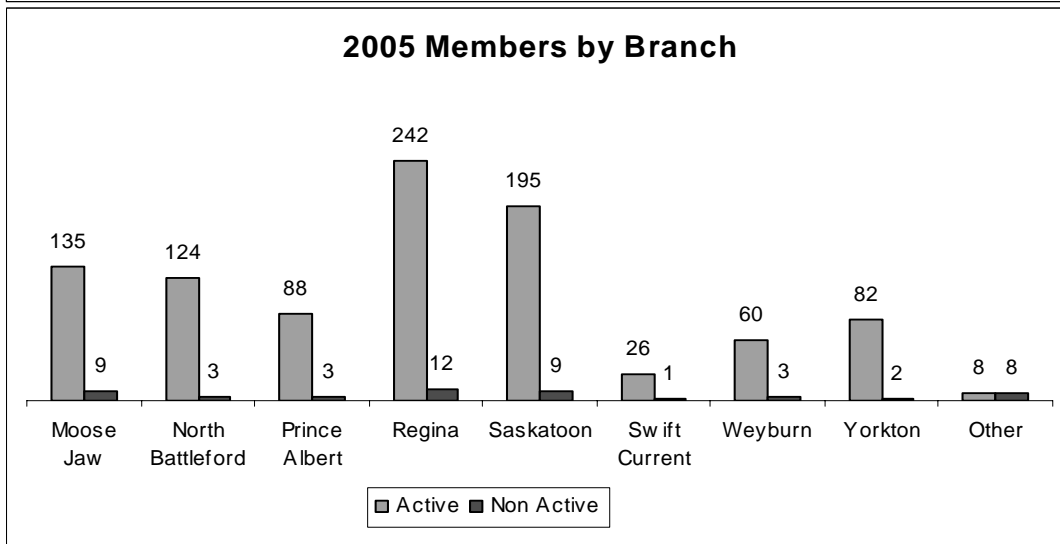


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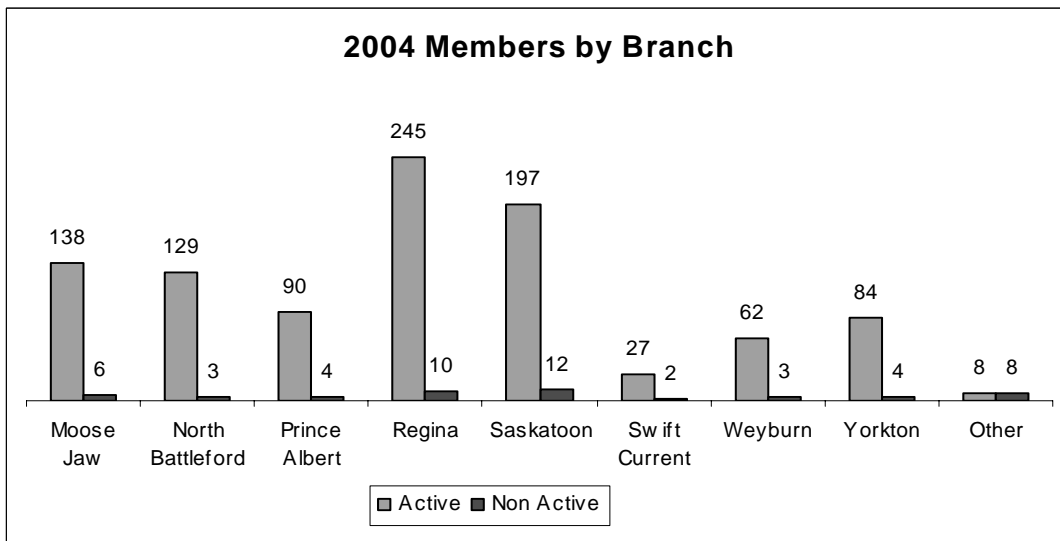


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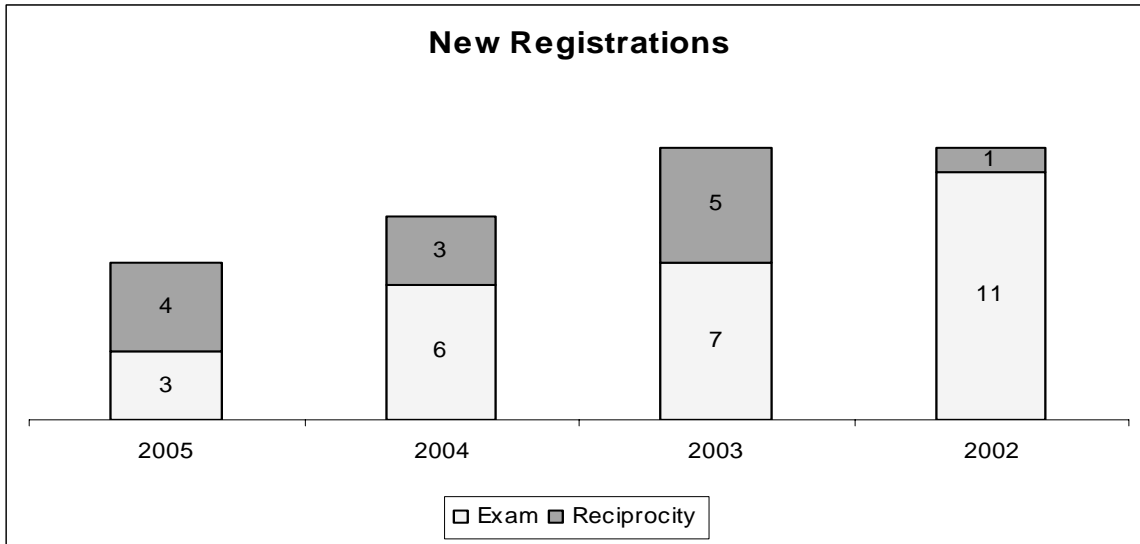


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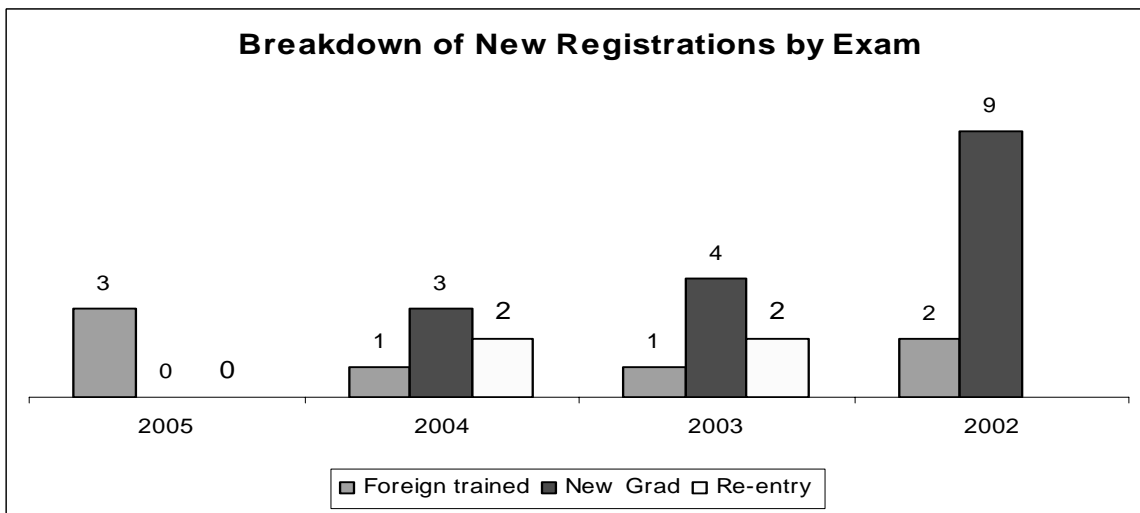


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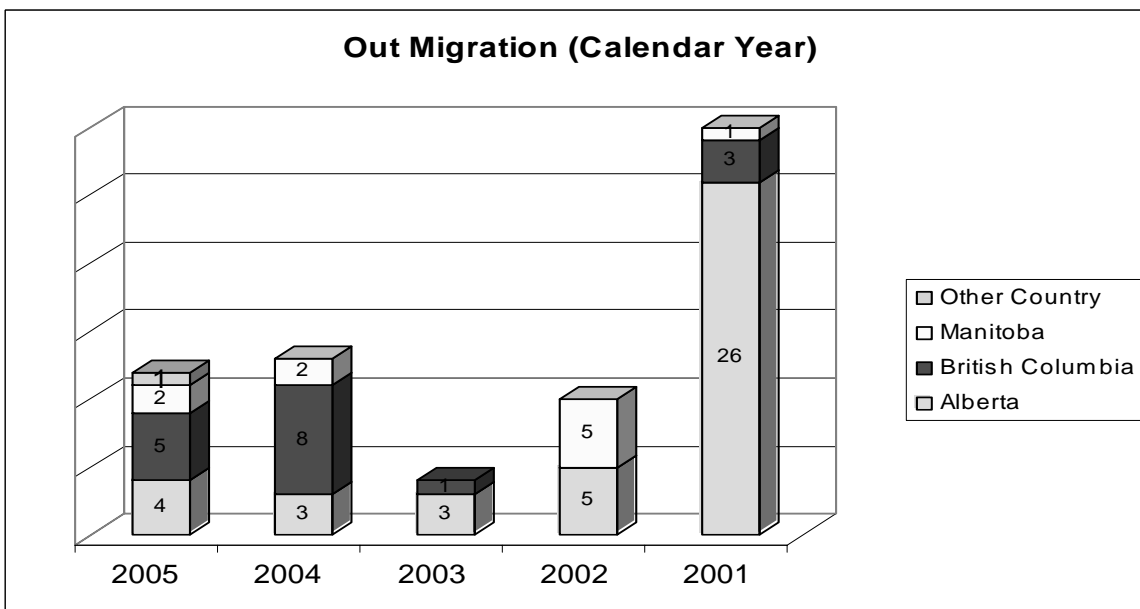


Figure 5

March 31, 2006 Members by Primary Employing Agency

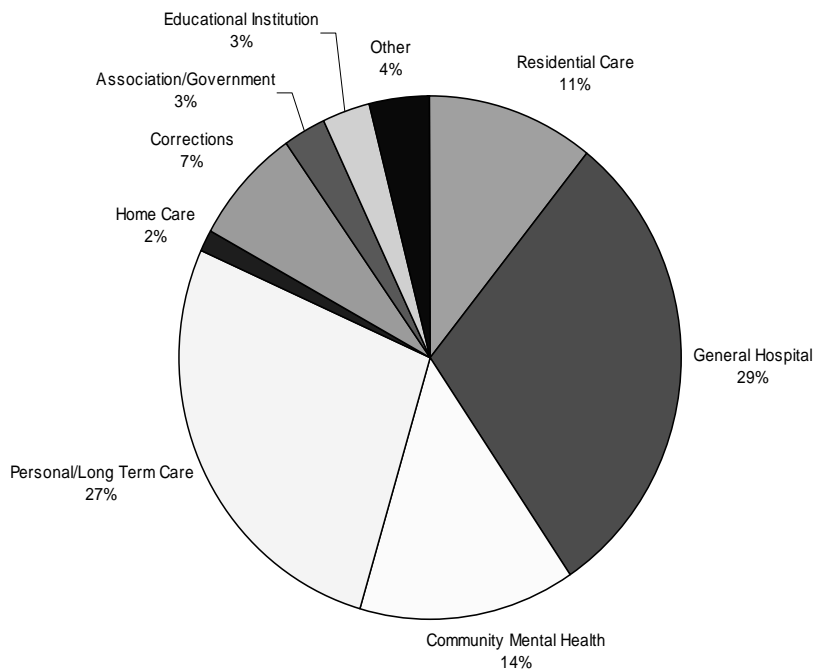


Figure 6(a)

2005 Members by Primary Employing Agency

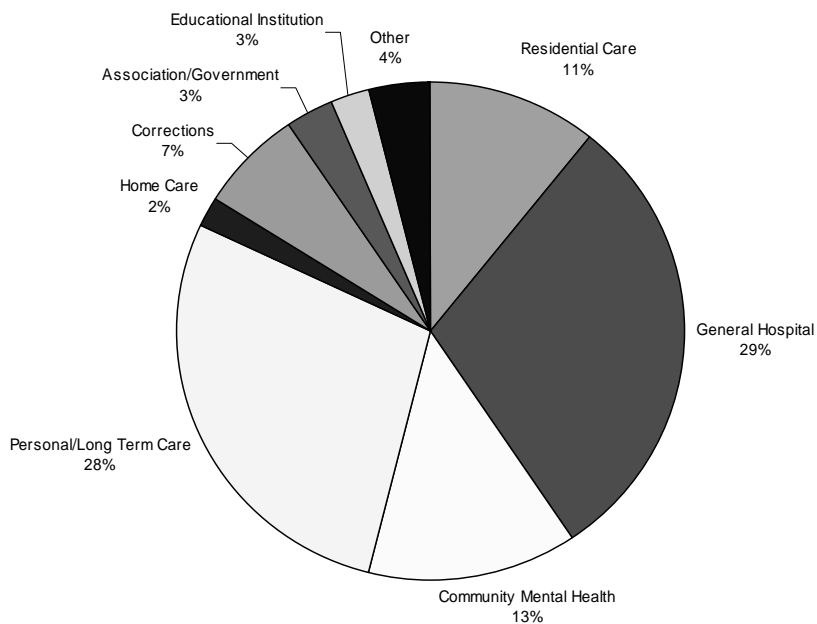


Figure 6(b)

March 31, 2006 Members by Primary Practice Area

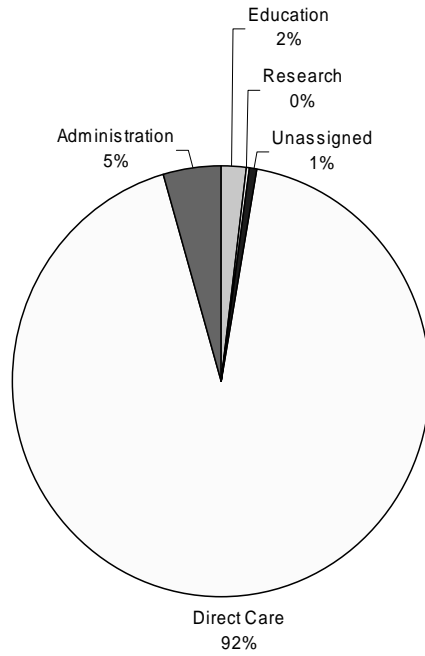


Figure 7(a)

2005 Members by Primary Practice Area

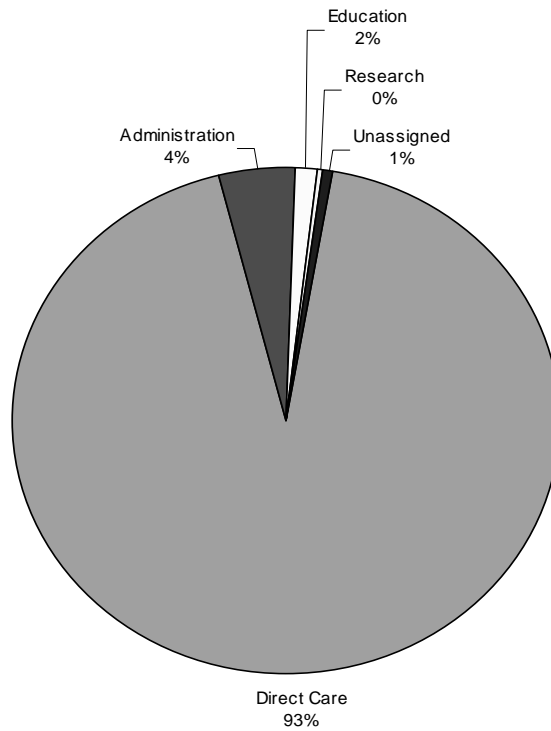


Figure 7(b)

Breakdown of 2005 Practice Areas

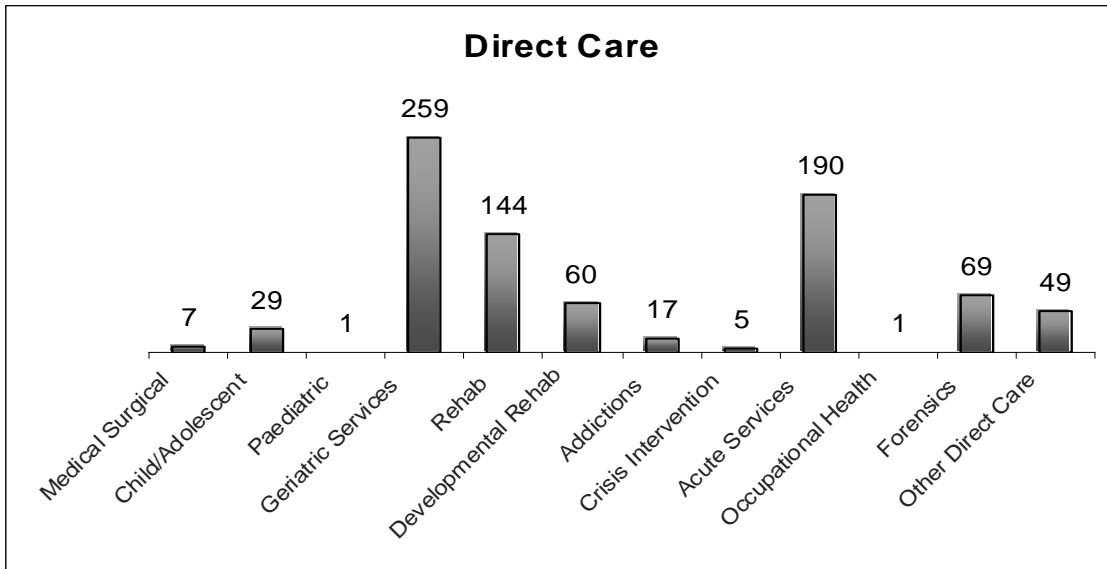


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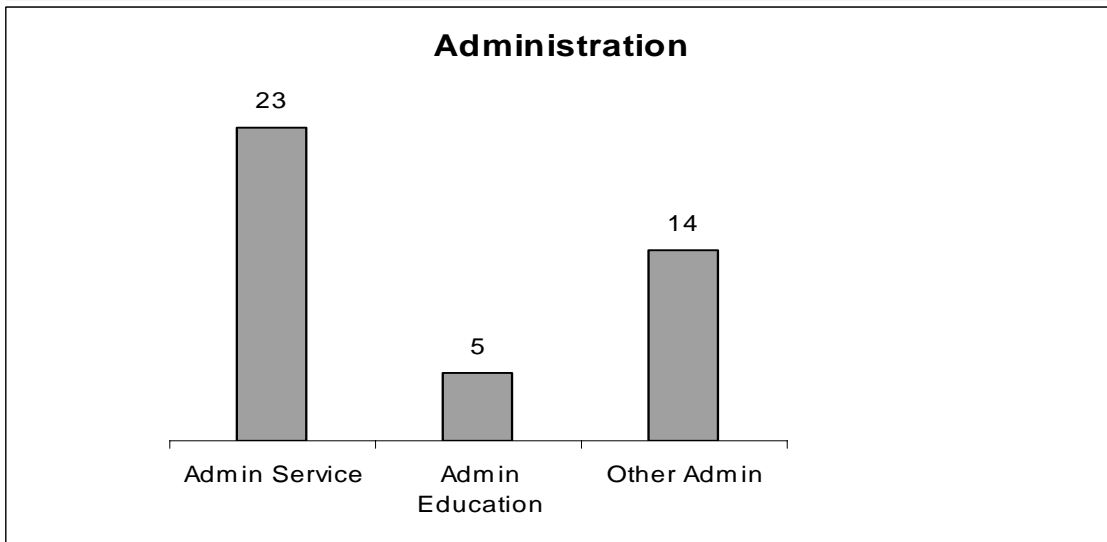


Figure 7(d)

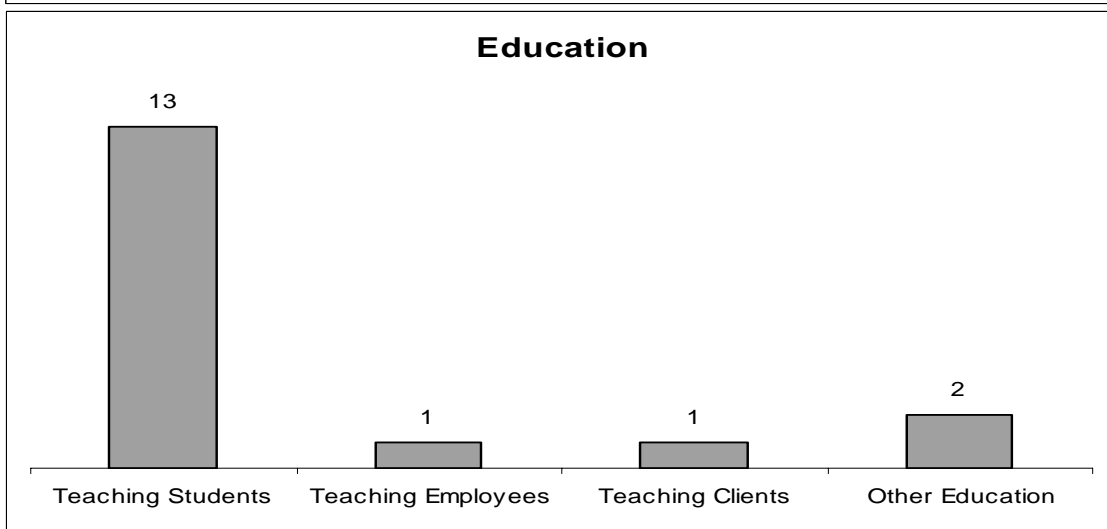


Figure 7(e)

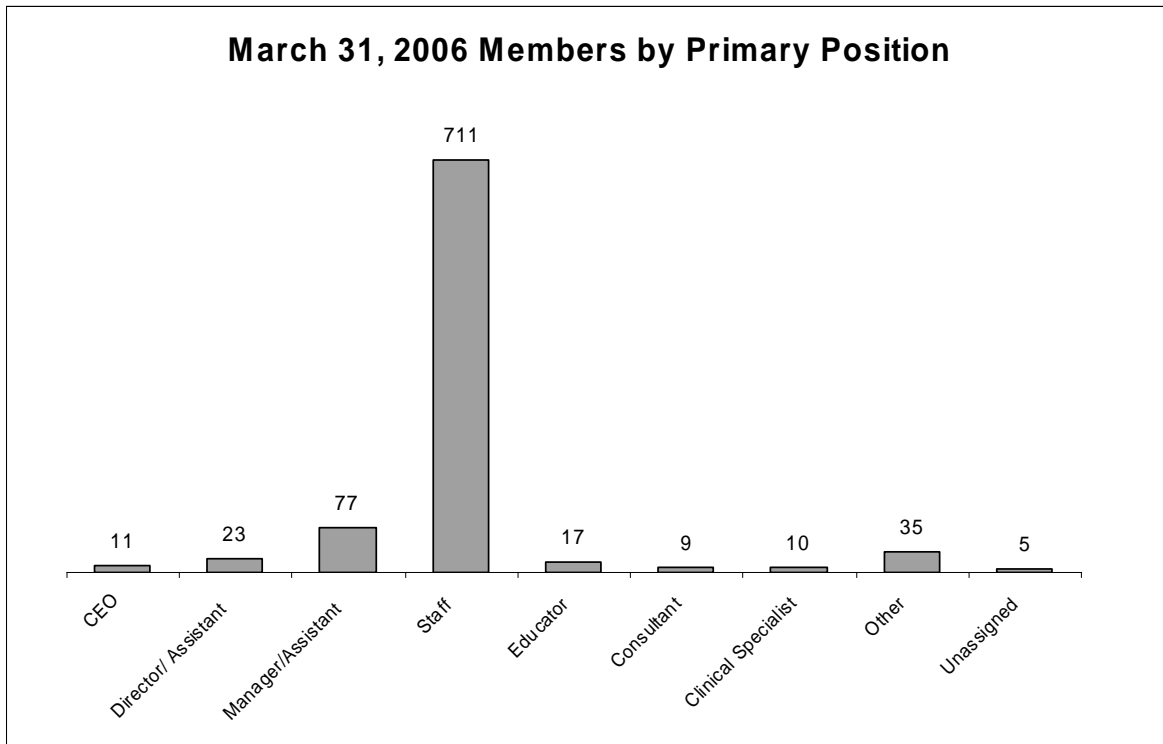


Figure 8(a)

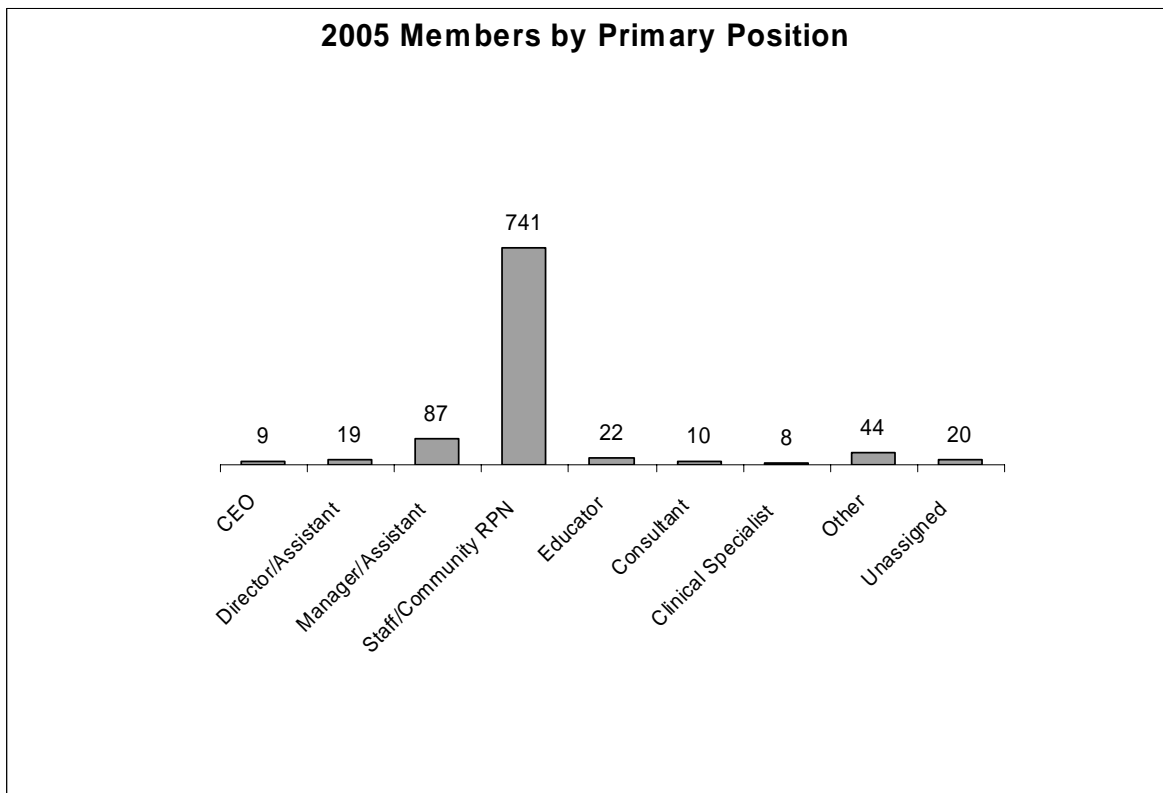


Figure 8(b)

Post Basic Education

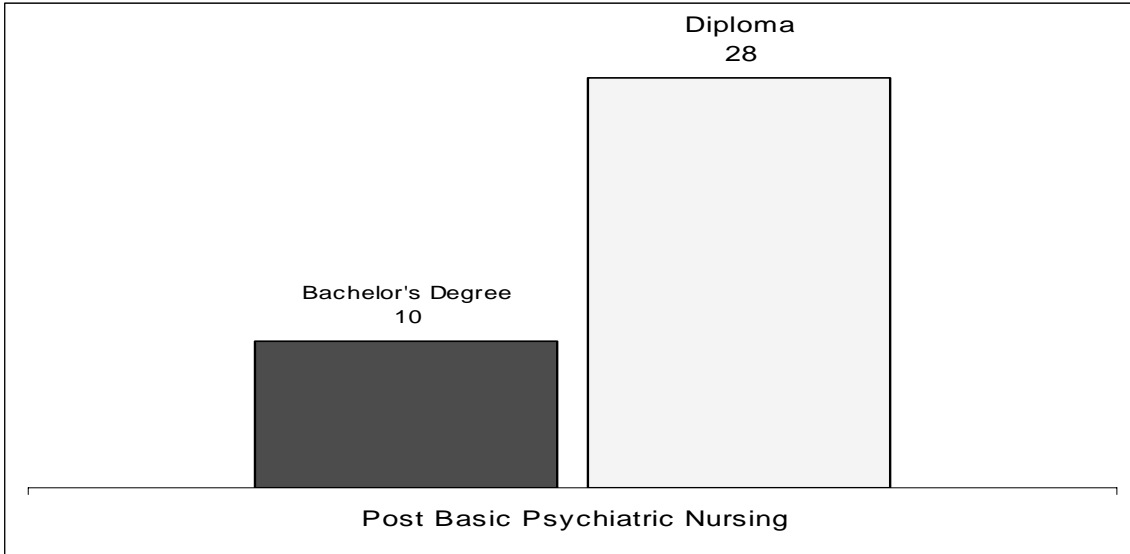


Figure 9(a)

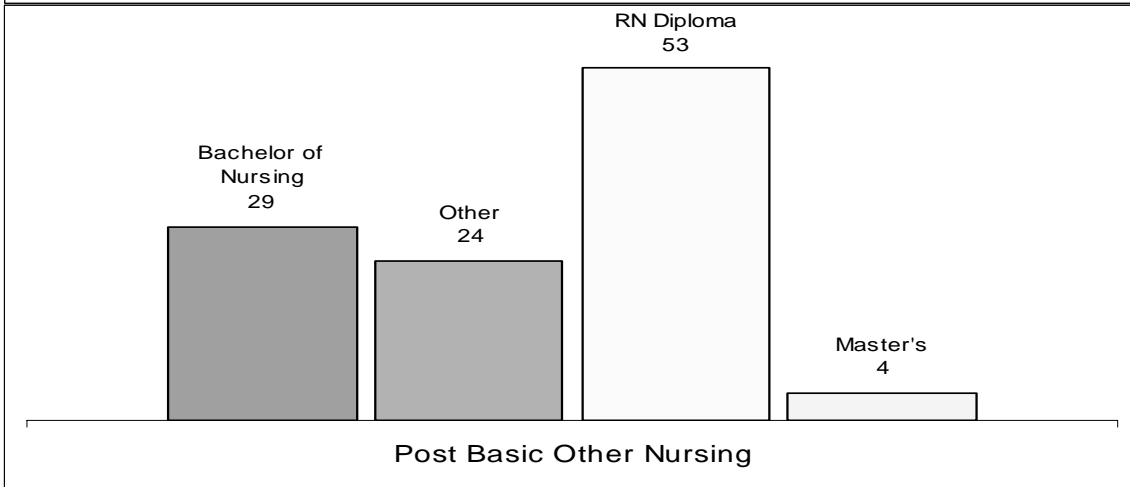


Figure 9(b)

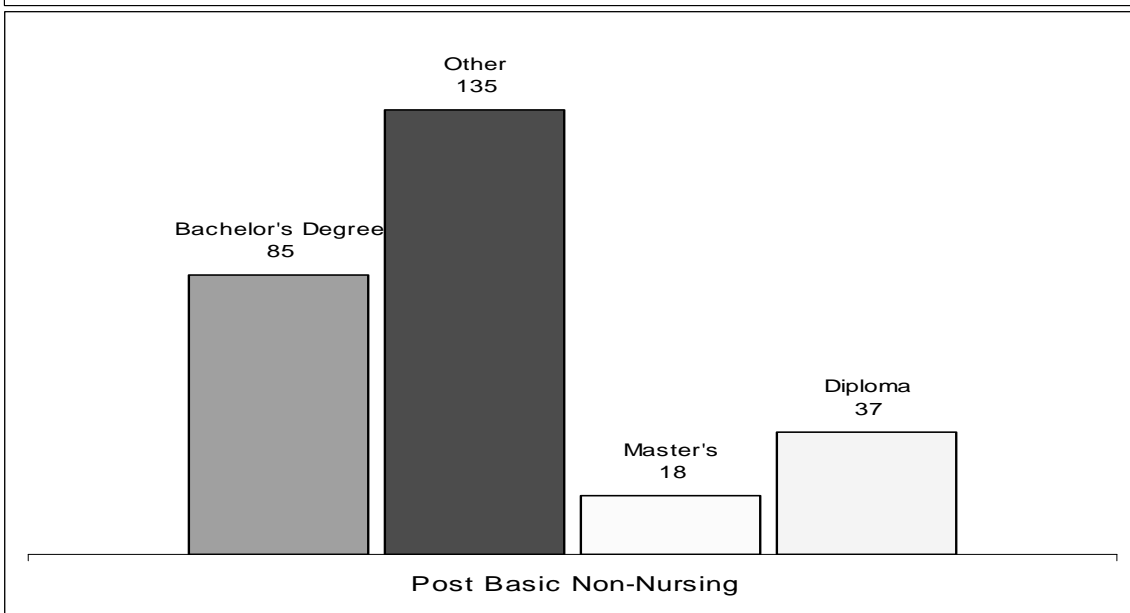


Figure 9(c)

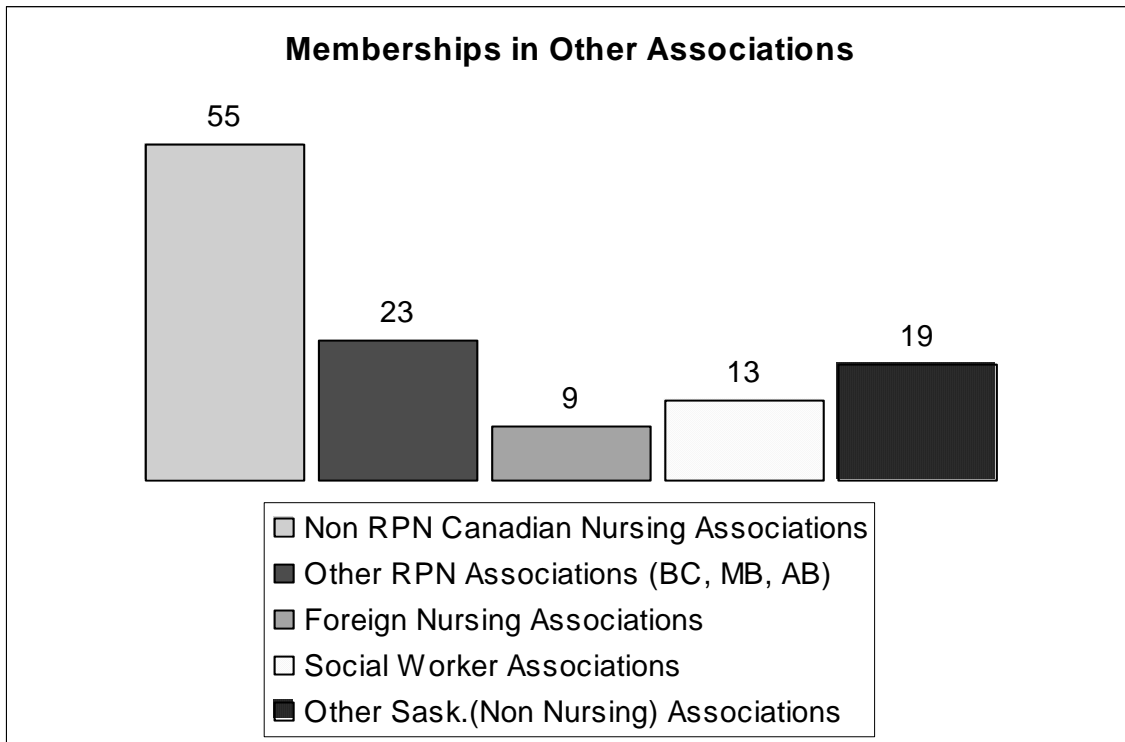


Figure 10

Summary on Actions of 2005 Resolutions

The following resolution was passed at the 2005 AGM:

THAT THE RESOLUTION PRESENTED TO THE 2005 ANNUAL MEETING, PAGE 22, REGARDING INCREASED FEES BE DEALT WITH AT A SPECIAL MEETING, CALLED BY THE DIRECTOR, SHOULD NO SOLUTION TO THE INCREASE OF FEES FOR 2006 BE DETERMINED BY COUNCIL.

RPNAS Council passed a resolution on June 25th to hold a special meeting on September 16th, 2005. Notice of the special meeting was published in the summer edition of the RPNews. The following resolutions were passed:

Bylaw VI Section 3(2)

DELETE:

The annual licensing fee for practising members shall be as follows:

- (i) \$285.00 for the 2001 membership year.
- (ii) \$300.00 for the 2002 membership year.
- (iii) \$315.00 for the 2003 membership year.
- (iv) \$330.00 for the 2004 membership year.
- (v) \$345.00 for the 2005 membership year and each year thereafter.

ADD:

The annual licensing fee for the period January 1 to December 31, for practising members, shall be the amount approved by Council and the members at an annual or special meeting and will be reviewed annually.

1. THE RESOLUTION TO AMEND BYLAW VI WAS PASSED

2. THAT THE PROFESSIONAL REGISTRATION FEE BE INCREASED BY \$100.00 PER LICENCE, EFFECTIVE IMMEDIATELY FOR THE 2006 FEE YEAR.

2006 Resolutions

The following pages contain the changes to the administrative bylaws and the proposed regulatory bylaw amendments that will be brought to the annual meeting for resolution.

**Proposed Bylaw Amendments to the Registered Psychiatric Nurses Association of Saskatchewan
Administrative Bylaws.**

Existing Bylaw	Amended Bylaw
<p>Bylaw 1 - COUNCIL Section 2 Eligibility 1. Practising members of the association may be elected as members of the council with the following exceptions: (b) elected officers shall not hold the same office for more than two consecutive terms</p> <p>(c) practicing members residing and working outside of Saskatchewan shall not hold elected office.</p> <p>Section 3 Terms of Office 4. If the president-elect succeeds the office of president during the first year of the previous president's term the person: (b) continues in office thereafter as president for a one year term of office</p> <p>Section 4 Powers and Functions 1. the council shall govern, manage and regulate the affairs of the association and without restricting the generality of the foregoing shall:</p> <p>Section 5 Removal From Office 1. Elected or appointed members of council, council committees, staff advisory committees, special or ad hoc committees, or branches, whose conduct or activities are detrimental to or incompatible with the objects and policies of the group may be removed or suspended from office.</p> <p>4. The motion to remove or suspend must be passed by a two-thirds majority at the council meeting</p>	<p>(b) elected officers shall not hold office for more than three consecutive terms.</p> <p>(c) practicing members residing and working outside of Saskatchewan may hold elected office</p> <p>(b) completes the term of the previous president and continues in the office thereafter as president for his or her full term</p> <p>Add the following provisions: (n) establish a committee of council to annually review the performance of the executive director (o) ensure a copy of the executive director's contract is held by the association lawyer</p> <p>1. Elected or appointed members of council, council committees, staff advisory committees, special or ad hoc committees, or branches, whose conduct or activities are detrimental to or incompatible with the objectives and policies of the association may be removed or suspended from office.</p> <p>4. The motion to remove or suspend must be passed by a quorum of the council at the council meeting.</p>
<p>BYLAW III – MEETINGS OF THE ASSOCIATION Section 4 Voting 1. All questions voted on at a meeting of the association, except as otherwise specified by Bylaws in The Registered Psychiatric Nurses Act, section 15, and Bylaw XVI, shall be decided by a plurality of the voted of the practising members present. Each practising member shall be entitled to one vote.</p>	<p>1. All questions voted on at a meeting of the association, except as otherwise specified for Bylaws in The Registered Psychiatric Nurses Act, section 15, and Bylaw XVI, shall be decided by a plurality of the voted of the practising members present. Each voting member shall be entitled to one vote.</p>
<p>BYLAW XIII CONFLICT OF INTEREST Section 1 2. Members serving in an official capacity at the provincial or branch level, as council members, committee members or branch executive members, shall declare a conflict of interest in matters under discussion or in decisions taken in which they have a vested interest.</p>	<p>2. Members serving in an official capacity at the provincial or branch level, as council members, committee members or branch executive members, shall declare a conflict of interest in matters under discussion or in decisions taken in which they have a vested interest for personal or financial gain.</p>

**Proposed Bylaw Amendments to the Registered Psychiatric Nurses Association of Saskatchewan
Regulatory Bylaws.**

Existing Bylaw	Proposed Amendment
<p>BYLAW IV - MEMBERSHIP Section 1 Categories of Membership</p> <p>Section 2 Practising Membership</p>	<p>Create new categories of membership such as: - Standard membership - Dual practice membership - Associate membership - Psychiatric Nurse Practitioner</p> <p>Create rules and descriptions around new membership categories.</p> <p>* Requires amendment to the Registered Psychiatric Nurses Act</p>
<p>BYLAW V – REGISTRATION Section 2 Registration as a Practising Member 1 All persons applying for registration as practising members of the association must: (d) provide a Criminal Record Check from the RCMP or local constabulary.</p> <p>4. A person who has satisfactorily completed a psychiatric nursing education program outside of Canada must, in addition to meeting the requirement of sections 2(1) and 3(1):</p> <p>Section 3 Maintaining Eligibility as a Practising Member 1.To maintain eligibility as a practising members, a psychiatric nurse must: (a) work in psychiatric nursing activities approved by the association for at least 1400 hours in the five year period immediately preceding the date of application for the year in which licensure is sought.</p> <p>2. A person who has not maintained eligibility for registration in accordance with clauses 3(1)(a)(b) and (d) must:</p>	<p>Change title to Initial Registration as a Practising Member</p> <p>Add including a check for offences in accordance with Vulnerable Person’s legislation.</p> <p>Change to A person who has satisfactorily completed a psychiatric nursing education program or equivalent outside of Canada and is not a Registered Psychiatric Nurse in another jurisdiction, must, in addition to meeting the requirement of sections 2(1) and 3(1):</p> <p>Add: Upon application, and where council considers it appropriate, the council may waive the requirements for Section 3(1)(a)</p> <p>Add: (e) complete the criminal record check required by the association.</p>
<p>BYLAW VII – EXAMINATIONS Section 1 Examinations 2. To meet the examination requirements for registration, a candidate must: (a) complete the prescribed application forms and pay the prescribed examination fees of one hundred and seventy-five dollars; and</p>	<p>Change to: complete the prescribed application forms and pay the prescribed examination fees; and</p> <p>Remove: of one hundred and seventy-five dollars.</p>

Reports

Council Committees

PROFESSIONAL CONDUCT COMMITTEE

Activities of the past year:

The Professional Conduct Committee meets as required to investigate complaints. Eight meetings were held in the past year. There was 11 complaints received by the committee over the year. Seven investigations have been completed. Of these seven, three were referred to the Discipline Committee while in the other four complaints it was found not necessary to go to discipline, however, one of those members did receive a letter of caution. Four investigations are still underway.

Projects to be initiated:

Committee are looking at ways to remind members of their function and professional duty towards the public.

Committee Chair: Delores Maduke, RPN, Saskatoon. Committee members: Patricia Throngberg, RPN, Moose Jaw; Jeanette Kaytor, RPN, Regina; Carrie LaVallie, RPN, Prince Albert; Brenda Poncelet, RPN, Saskatoon; Lisa Stasiuk, RPN, Moose Jaw; Tania Huel, RPN, Weyburn; Laurinda Karakochuk, RPN, Wynyard; Jamie Lauzon, RPN Prince Albert; Sue Myers, RPN, Regina; Lori Panteluk, RPN, Kennedy; Jayne Whyte, Public Representative, Fort Qu'Appelle.

DISCIPLINE COMMITTEE

There have been no discipline hearings held over the past year. Thank you to all members who continue to serve on the Discipline Committee, your time is much appreciated.

Respectfully submitted by,
Theresa Girardin, RPN Committee Chair

Committee members: Gary Thronberg, RPN, Moose Jaw; Karen Kenny, RPN, North Battleford; Bruce Reimer, RPN, North Battleford; Fran Dalby, RPN, Swift Current; Ralph MacNab, RPN, Meadow Lake; Margaret Lynch, Public Representative, Regina.

LEGISLATIVE COMMITTEE

The Legislative Committee met and reviewed the Bylaws of the Registered Psychiatric Nurses Association of Saskatchewan. I would like to thank all of the members of the committee for their involvement in the review process. Each member of the committee made significant contributions to the process and, after a lengthy day and a half meeting, the committee has made some important recommendations to council and the association's membership, regarding changes to some of the administrative and regulatory bylaws. These changes will be discussed with membership at the upcoming annual general meeting being held June 9, 2006. The work of this committee is intended to update existing bylaws to bring them into the current paradigm and to make recommendations that will move the association forward in a progressive and responsive manner. Once the recommendations have been accepted by membership, a copy of the new bylaws will be available from central office. Please try to attend the AGM to hear about some of the exciting

changes being considered.

Committee Chair: Karl Mack, RPN, Saskatoon. Committee members: Roberta Jors, RPN Regina; Mary K Renwick, RPN, Cabri; Linda Rabyj, RPN, Saskatoon; Penni-Sue Murray, RPN, Humbolt, Dan Fraser, RPN, Regina

Staff Advisory Teams

EDUCATION COMMITTEE

The Education Committee met twice over the past year. The committee completed its review of the Continuing Professional Development program, implementing changes to the number of credits needed, an increase to 10, and the inclusion of a portfolio into the program

The committee also conducted an audit which consisted at reviewing and verifying the CPD credits submitted from 25 randomly selected members.

In addition to the committees annual task of selecting award, scholarship and bursary recipients, they implemented a Special Education Fund. This fund was created to assist members in attending work-shops, etc of importance to RPNs.

Respectfully Submitted,
Roger Bitschy, RPN Chair

Committee Chair: Roger Bitschy, RPN Committee Members: Dellina Hodson, RPN, Tania Huel, RPN, Karen Forberg, RPN, Carole Parchman, RPN, Linda Thauberger, RPN, Carolyn Nikulak, RPN

External Committees

UNIVERSITY OF REGINA SENATE

It has been a great privilege to represent the RPNAS as a senate member of the University of Regina. I attended my first Senate meeting and the university fall convocation of the University of Regina in October 2005. President Hawkins will serve the university well.

The university continues to demonstrate excellence in academics and mentorship within their various degrees and departments. I am looking forward to continuing representing the RPNAS through the position as a senate member with the University of Regina.

Respectfully submitted
Brenda Green, RPN

UNIVERSITY OF SASKATCHEWAN SENATE

The University of Saskatchewan Senate meets twice a year on Saturdays, typically October, and April. This is my third year on the U of S Senate. The University of Saskatchewan Senate functions very differently than the University of Regina Senate, this one serving more as a consultation role with carious public. Roughly half or more of each meeting is devoted to discussion of issues/themes decided upon by the University. Discussion questions are posed to assigned smaller groups and then brought back to

the larger forum.

There was nothing of significance to the RPNAS membership at the April meeting. I was unable to attend the October meeting this year, owing to work commitments.

Thank you for allowing me to represent the RPNAS in this capacity

Respectfully,
Cindy Lee Sherban RPN RN BScN MAEd

Report on the Registered Psychiatric Nurses Of Canada

The Registered Psychiatric Nurses of Canada was incorporated in 2001 and the level of activity has continued to increase since then. The RPNC has representatives in the following national activities:

National Nursing Sector Study:

Co-Chair & member of Management & Steering Committees: Annette Osted, RPN
Sub-Committee on Communications & Steering Committee: Michel Tarko, RPN, PhD
Member of the Steering Committee: Donna Higenbottam, RPN

Canadian Collaborative Mental Health Initiative: Robert Allen, RPN
Barbara Lowe, RPN, BA

Internationally Educated Nurses Working Group: Donna Higenbottam, RPN
John Collins, RPN, RN

Canadian Institute for Health Information's Advisory Committee on the Health and Work of Nurses:
Annette Osted, RPN

Canadian Alliance for Mental Illness and Mental Health: Robert Allen, RPN
Annette Osted, RPN

Other activities taking place include regular meetings with the Canadian Nurses Association; meetings with the Labour Mobility Division of HRSDC; and new meetings with the National Occupation Classification Section of HRSDC. The Executive Directors' Resource Group also is involved in national activities, especially in terms of maintaining a liaison with the Office of Nursing Policy in Ottawa. We have representatives attending meetings on Inter-Professional Practice; on Patient Safety and on the Unique Identifier Project.

Of course the biennial highlight of RPNC activities is the World Congress for Psychiatric Nurses. This year, the Congress is being held in Calgary on May 11,12 & 13.

Branches

MOOSE JAW BRANCH

Business

The Moose Jaw Branch held one meeting over the past year.

Social

The Moose Jaw Branch has formed a sick and visiting committee. This committee was formed in an attempt to reach out to the local membership in their time of need. After a year of sad events within the local membership the branch decided this would be important to the members.

The past year saw several members retiring, and with more slated to retire this year the branch feels it is important to continue with the archives committee to ensure that all memorabilia continues to be stored in a safe place.

Members provided a display at VVC's 50th reunion last summer and were involved with planning the event.

Professional

The branch is planning their 2006 RPN Awards night to celebrate RPN day. The event will take place on May 9th.

Branch Executive: Irene Chyz, RPN, President; Wanda Slade RPN, Vice-President, Shelly Smith, RPN, Secretary/Treasurer.

NORTH BATTLEFORD BRANCH

Business

The North Battleford Branch did not hold any meetings over the past year. They are looking at ways to help the branch become active again.

Branch Executive: Marion Palidwar, RPN, President; Murray McMillan, RPN, Vice-President; Denise Huxley, RPN, Secretary; Darcy McIntyre, RPN, Treasurer.

PRINCE ALBERT BRANCH

No report was submitted from the Prince Albert Branch.

REGINA BRANCH

No report was submitted from the Regina Branch

SASKATOON BRANCH

No report was submitted from the Saskatoon Branch

SWIFT CURRENT BRANCH

Business

The Swift Current Branch held 3 meetings last year. They hold their meetings over the lunch hour on the psychiatric unit to make attendance easier.

Educational

Fran Dalby and Carla Spanier attended the AGM in Regina in 2005.

Professional

Carla Spanier and Mary K Renwick both received the RPN Award in 2005 for their excellence in psychiatric nursing.

Mary K continues as a rep on the Communications Committee and Fran sits on the Discipline Committee.

Fundraising

A steak night was held in May of last year and \$250.00 was raised

Areas of Concern

The branch is concerned about declining membership and the future of the RPNAS.

Branch Executive: Carla Spanier, RPN, President; Jennifer Hennig, RPN, Vice-President; Shannon Small, RPN, Secretary; Yvonne Mohagen, RPN, Treasurer.

WEYBURN BRANCH

Business

The Weyburn Branch held 4 meetings last year.

The branch is small and try to be as active as they can be with their limited participation.

Archives were transferred from the local branch to the Weyburn Soo Line Historical Museum.

Social

The branch laid a wreath, for Remembrance Day, at the Cenotaph.

Professional

Members of the branch will attend the career day at the local high school this fall.

Fundraising

The branch held a fundraiser to make money for the Therapeutic Animal Park. The fundraiser was also a way to raise public awareness of the local branch. Another fundraiser is planned for this summer.

Branch Executive: Sharon Mullhall, RPN, President; Jenna Heaman, RPN, Vice-President; June Sorensen, RPN, Secretary; Ann Robillard, Treasurer.

YORKTON BRANCH

Business

The Yorkton Branch set out to hold meetings every two months. Last year they held three general meetings, a fundraising supper and held an RPN day, with 75 people in attendance. The branch faxes notice to the facilities in the area inviting members to meetings. Unfortunately, interest is still not as high as they would like to see.

Another goal of the branch is to increase their profile within the district.

The branch has updated their RPNAS sale items. The stock cabinet is located on Pine Unit at the Yorkton Mental Health Centre.

Recent graduates Leanne and Kevin Huber from Brandon University (and now registered with the RPNAS) have joined the branch.

Educational

The Yorkton branch sponsors a \$500 bursary, given to a high school student graduating within the Sunrise Health Region. There was no candidate in 2005.

Some members have volunteered to do presentations for students or individuals interested in the psychiatric nursing profession.

Members are encouraged to continue to attend workshops and a number of members have been preceptors.

Social

A Christmas party dance was sponsored for clients at the Mental Health Centre and the Drop In Centre on December 19, 2005.

The branch sent good wishes to the psychologists in celebration of February being designated psychology month. Also acknowledged was Social Workers week in March. A coffee/tea gift basket was sent to the social workers employed at the Yorkton Mental Health Centre.

Patricia Stromberg, RPN retired March 31, 2006. Pat has been a member since 1962. A party has been arranged for May.

Retired and active members attended the reunion of the Yorkton Mental Health Centre in celebration of 40 years.

Professional

To recognize RPN Day a fundraising supper was held with 75 people in attendance. The City of Yorkton proclaimed May 10th RPN Day. Articles were submitted to the two local papers.

Fundraising

A meat drive was held in February and a flower bulb and seed fundraiser in March. A fundraiser supper will be held in May.

Upcoming Projects

The branch will continue to focus on increasing interest at a branch level.

Areas of Concern

The main concern of the Yorkton Branch is the status of the psychiatric nursing education program in Saskatchewan.

Branch Executive: Louise Steel, RPN, President, Lana Hunko, RPN, Vice-President, Trudi Jeske, RPN, Secretary, Joan Anuik, RPN, Treasurer

Registered Psychiatric Nurses Association of Saskatchewan Operating Budget

	Approved 2006-2007	Proposed 2007-2008
REVENUE		
Annual Fees -- Practising	408,900.00	392,500.00
Annual Fees -- Non-practising	2,500.00	2,500.00
Temporary Licence	300.00	150.00
Registration Fee	250.00	250.00
Interest	10,000.00	11,000.00
Liability Insurance	7,520.00	6,200.00
Miscellaneous	3,000.00	3,500.00
Registration Examination	500.00	500.00
Total Revenue	\$ 432,970.00	\$ 416,600.00
 EXPENDITURES -- PART "A"		
Administration		
Insurance (office)	750.00	800.00
Salaries	186,800.00	165,000.00
Employee Benefits	38,000.00	38,000.00
Taxes	6,500.00	5,000.00
Telephone	4,000.00	4,000.00
Postage & Bank Charges	6,000.00	8,000.00
Office Supplies	12,000.00	12,000.00
Legal Fees & Audit	6,000.00	6,500.00
Reserve for Depreciation	10,000.00	10,000.00
Printing Costs	6,000.00	6,000.00
Executive Director Expenses	12,000.00	12,000.00
Staff Development	1,500.00	1,500.00
Computer Support	2,000.00	2,000.00
Website	5,000.00	5,000.00
Utilities	9,500.00	9,500.00
 TOTAL	 \$ 306,050.00	 \$ 285,300.00
 Statutory Functions		
Council Meetings	10,000.00	10,000.00
Council Insurance	2,500.00	2,500.00
Council Honoraria	4,000.00	4,000.00
Council Development	4,000.00	2,500.00
Discipline Hearings	10,000.00	10,000.00
PCC Chair Honoraria	500.00	500.00
Discipline Chair Honoraria	500.00	500.00
Registrar's Travel	3,500.00	3,500.00
Elections	1,400.00	1,400.00
International Conference	10,000.00	-
 Total	 \$ 46,400.00	 \$ 34,900.00

	Approved 2006-2007	Proposed 2007-2008
Representative Activities/Services		
Special "Ends" Projects	5,000.00	5,000.00
Provincial/Student Liaison	-	3,900.00
Special Education Fund	3,000.00	3,000.00
Bursaries/Scholarships	8,000.00	8,000.00
Membership Fees	1,000.00	1,500.00
Delegate Expenses	2,000.00	2,000.00
Executive Travel	2,000.00	2,000.00
Total	\$ 21,000.00	\$ 25,400.00
Membership Services		
Annual Membership Meeting	6,000.00	5,000.00
Liability Insurance	7,520.00	6,500.00
RPNews	6,500.00	9,000.00
Annual Report (production/ mailing)	7,500.00	7,500.00
Public Relation Expenses	5,000.00	6,000.00
Total	\$ 32,520.00	\$34,000.00
TOTAL EXPENDITURES -- PART "A"	\$ 405,970.00	\$ 379,600.00
EXPENDITURES -- PART "B"		
Statutory Committees	10,000.00	20,000.00
• Legislation		
• Professional Conduct		
• Discipline		
• Nominations		
Staff Projects	17,000.00	17,000.00
• Education Program Initiatives		
• RPNC		
TOTAL EXPENDITURES -- PART "B"	\$ 27,000.00	\$37,000.00
TOTAL EXPENDITURES "A & B "	\$ 432,970.00	\$ 416,600.00
Surplus/(Deficit)	---	---

**Registered Psychiatric Nurses
Association of Saskatchewan
Financial Statements**
March 31, 2006



To the Members of Registered Psychiatric Nurses Association of Saskatchewan:

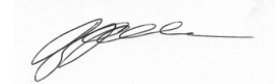
Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian generally accepted accounting principles. This responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibilities for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded and financial records are properly maintained to provide reliable information for the preparation of financial statements.

The Council is composed entirely of Councilors who are neither management nor employees of the Association. The Council is responsible for overseeing management in the performance of its financial reporting responsibilities, and for approving the financial information included in the annual report. The Council has the responsibility of meeting with management and external auditors to discuss the internal controls over the financial reporting process, auditing matters and financial reporting issues. The Council is also responsible for recommending the appointment of the Association's external auditors.

Meyers Norris Penny LLP, an independent firm of Chartered Accountants, is appointed by the members to audit the financial statements and report directly to them; their report follows. The external auditors have full and free access to, and meet periodically and separately with, both the Council and management to discuss their audit findings.

April 27, 2006



Executive Director

To the Members of Registered Psychiatric Nurses Association of Saskatchewan:

We have audited the balance sheet of Registered Psychiatric Nurses Association of Saskatchewan as at March 31, 2006, and the statements of changes in net assets, revenues and expenses and cash flows for the year then ended. These financial statements are the responsibility of the Association's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these financial statements present fairly, in all material respects, the financial position of the Association as at March 31, 2006 and the results of its operations and its cash flows for the year then ended in accordance with Canadian generally accepted accounting principles.

Meyer Norris Penny LLP

Regina, Saskatchewan

April 27, 2006

Chartered Accountants

Registered Psychiatric Nurses Association of Saskatchewan

Balance Sheet

As at March 31, 2006

	2006	2005
Assets		
Current		
Cash	556	61,353
Short-term investments (Note 4)	343,175	207,585
Accounts receivable	915	-
Accrued interest receivable	9,538	5,647
Inventory and prepaid expenses	22,851	13,163
	377,035	287,748
Capital assets (Note 5)	110,617	113,445
Long-term investments (Note 6)	307,963	290,523
	795,615	691,716
Liabilities		
Current		
Accounts payable and accrued liabilities	9,550	13,143
Deferred revenue	306,427	251,799
	315,977	264,942
Net assets		
Investment in capital assets	110,617	113,445
Capital equipment reserve	10,000	10,000
Contingency reserve	127,352	127,352
Bursary reserve	53,846	53,846
Operating surplus	177,823	122,131
	479,638	426,774
	795,615	691,716

Approved on behalf of the Board

Fleming Watt

Director

G. Nelson

Director

The accompanying notes are an integral part of these financial statements

Registered Psychiatric Nurses Association of Saskatchewan
Statement of Changes in Net Assets

For the year ended March 31, 2006

	<i>Investment in Capital Assets</i>	<i>Capital Equipment Reserve</i>	<i>Contingency Reserve</i>	<i>Bursary Reserve</i>	<i>Operating Surplus</i>	<i>2006</i>	<i>2005</i>
Balance – beginning of year	113,445	10,000	127,352	53,846	122,131	426,774	404,604
Excess of revenues over expenses for the year	-	-	-	-	53,364	53,364	23,170
Purchase of capital assets	6,362	(6,362)	-	-	-	-	-
Amortization of capital assets	(9,190)	-	-	-	9,190	-	-
Bursaries awarded during the year	-	-	-	(500)	-	(500)	(1,000)
Transfer to reserves (from surplus) (Note 10)	-	6,362	-	500	(6,862)	-	-
Balance – end of year	110,617	10,000	127,352	53,846	177,823	479,638	426,774

The accompanying notes are an integral part of these financial statements

Registered Psychiatric Nurses Association of Saskatchewan
Statement of Revenues and Expenses

For the year ended March 31, 2006

	<i>2006</i>	<i>2005</i>
Revenues		
Active fees		
Licensing	351,277	324,076
Members' liability insurance	6,608	6,835
Administration fees	340	240
Non-active fees	2,682	2,521
Temporary licenses	148	430
Registration fees	300	400
Examination fees	525	700
Investment income	26,921	12,913
Promotional	712	1,216
Miscellaneous	3,603	2,747
	393,116	352,078
Expenses		
Amortization	9,190	10,660
Committees	27,394	25,490
Council and membership meetings	20,405	22,787
Discipline hearings	450	70
Donations	426	25
Employee benefits and superannuation	35,299	31,590
Insurance	763	722
International conference	-	10,579
Liability insurance	6,864	6,957
Membership development	5,674	5,405
Membership fees	1,515	776
Newsletter	15,597	17,293
Occupancy	11,241	9,227
Office supplies and postage	17,427	21,744
Printing	1,625	2,102
Professional services	5,206	3,652
Promotional	7,867	11,355
Property taxes	5,010	6,480
Salaries	133,467	119,423
Special projects	4,369	713
Telephone	3,955	3,726
Travel – officers	26,008	18,132
	339,752	328,908
Excess of revenues over expenses for the year	53,364	23,170

The accompanying notes are an integral part of these financial statements

Registered Psychiatric Nurses Association of Saskatchewan

Statement of Cash Flows

For the year ended March 31, 2006

	2006	2005
Cash provided by (used for) the following activities		
Operating		
Cash received from members	420,822	345,014
Cash used paid to suppliers	(154,672)	(85,875)
Cash used for Council and Committee activities	(76,222)	(69,775)
Cash paid to employees	(168,766)	(151,013)
Investment income received	23,030	14,492
Bursaries awarded	(500)	(1,000)
	43,692	51,843
Investing		
Purchase of capital assets	(6,362)	(1,857)
Purchase of investments	(427,000)	(114,492)
Disposal of investments	328,873	110,000
	(104,489)	(6,349)
(Decrease) increase in cash resources	(60,797)	45,494
Cash resources, beginning of year	61,353	15,859
Cash resources, end of year	556	61,353

The accompanying notes are an integral part of these financial statements

Registered Psychiatric Nurses Association of Saskatchewan

Notes to the Financial Statements

For the year ended March 31, 2006

1. Governing statutes and nature of operations

The Registered Psychiatric Nurses Association of Saskatchewan (the "Association") is the professional Association with regulatory authority for the registration and licensing of psychiatric nurses in Saskatchewan and is incorporated under a special act of Saskatchewan. The Association is exempt from income tax under paragraph 149(1)(1) of the *Federal Income Tax Act*.

2. Accounting policies

These financial statements have been prepared in accordance with Canadian generally accepted accounting principles and include the following significant accounting policies:

Investments

Short-term investments are recorded at the lower of cost and market value. At year-end, cost was substantially the same as the quoted market value. Long-term investments are recorded at cost, less any provisions for other than temporary impairment.

Inventory

Inventory is valued at the lower of cost and net realizable value.

Capital assets

Capital assets, including building and furniture and equipment, are recorded at cost less accumulated amortization. Computer software is expensed in the year of acquisition.

Amortization of capital assets is provided using the straight-line method at the following rates:

	Method	Rate
Building	Straight-line	20 years
Furniture and equipment	Straight-line	3 – 5 years

Revenue recognition and deferred revenue

Revenue is recognized when earned. Deferred revenue represents fees received during the year that relate to the next fiscal period.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. These estimates are reviewed periodically and, as adjustments become necessary, they are reported in earnings in the periods in which they become known.

Registered Psychiatric Nurses Association of Saskatchewan
Notes to the Financial Statements

For the year ended March 31, 2006

3. Reserves

Contingency reserve

The contingency reserve represents an amount established by the Governing Council for the purpose of providing for unexpected events. The interest earned on funds established for the contingency reserve remains as part of the general operation of the Association.

Capital equipment reserve

The capital equipment reserve was established by the Governing Council for the purpose of purchasing capital assets. The interest earned on funds established for the capital equipment reserve remains as part of the general operation of the Association.

Bursary reserve

A bursary reserve was established by the Governing Council for the purpose of providing bursaries each year. Interest relating to the bursary reserve is allocated to the operating surplus, and bursary awards are charged to the reserve annually.

4. Short-term investments

	<i>2006</i>	<i>2005</i>
Premium Treasury Bill mutual fund	335,659	200,196
Treasury Bill mutual fund	7,516	7,389
	343,175	207,585

Due to the short-term nature of the investments, the carrying value approximates the market value.

5. Capital assets

	<i>Cost</i>	<i>Accumulated Amortization</i>	<i>2006 Net Book Value</i>	<i>2005 Net Book Value</i>
Land	38,250	-	38,250	38,250
Building	119,652	52,140	67,512	72,684
Furniture and equipment	71,397	66,542	4,855	2,511
	229,299	118,682	110,617	113,445

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6. Long-term investments

	<i>2006</i>	<i>2005</i>
Bonds maturing at dates ranging between July 2012 and December 2015 (2005 – July 2005 and December 2015), with interest at varying rates ranging from 5.20% to 6.00% (2005 – 5.20% to 5.75%)	307,963	290,523

At year-end, the quoted market value of the long-term investments was \$274,142 (2005 - \$292,684).

7. Financial instruments

The Association as part of its operation carries a number of financial instruments, which include cash, short-term investments, accrued interest receivable, long-term investments and accounts payable and accrued liabilities. The carrying amount of the Association's financial instruments approximates their fair value due to their relatively short-term maturity. For long-term investments, the market value is disclosed in Note 6.

8. Pension plan

Employees of the Registered Psychiatric Nurses Association of Saskatchewan participate in the Saskatchewan Healthcare Employees' Pension Plan (SHEPP). The plan is a defined benefit plan and the pension benefits and assets are for all members of the plan and are not segregated by participating organization. The Association remits the contributions on a monthly based on the contribution rate provided by SHEPP, which totaled \$7,579 for the year (2005 - \$6,222).

9. Commitments

The Association has entered into various lease agreements for office equipment with estimated minimum annual payments as follows:

2007	7,860
2008	7,860
2009	7,860
2010	7,860
2011	720

10. Interfund transfers

The Council approved a transfer of \$6,862 (2004 - \$2,857) from the operating surplus and allocated \$6,362 (2004 - \$1,857) of the fund to capital equipment reserve to cover the costs of capital asset additions and \$500 (2004 - \$1,000) to the bursary reserve to cover the costs of the bursary awarded during the year.



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